



Ref.No:/HPS/

Dated.....

OFFICE ORDER

In terms of the guidelines laid under Chapter II Section(4) Clause (2) of Sexual Harassment of Women at Workplace for internal Complaints Committee (Prevention, Prohibition and Redressal) Act, 2013, an Internal complaints Committee consisting of the following members is hereby constituted at Ch. Harpal Singh Convent School Ellenabad for redressal of the complaints of the victim women employees of Ch. Harpal Singh Convent School Ellenabad on account of sexual harassment.

Sr. No.	Nomenclature	Member nominated	Jurisdiction
1.	Presiding Officer	Mrs.Jai Bala Principal	To inquire into the complaints of sexual harassment at workplace against the employees/officials at Ch. Harpal Singh Convent School Ellenabad
2.	NGO Member	Mrs. Hem Lata Sharma Social Worker	
3.	Member	Mrs. Sunita Arora Teacher	
4.	Member	Mrs. Mukesh Kumari	
5.	Member	Mr. Sohan Lal Principal Govt School Mouju Khera	

The complaints with regard to sexual harassment of women at work place will now be referred to the above committee and the committee will submit its report within 10 days from the date of receipt of the complaint (If any).The above committee including the Presiding Officer will remain in force for a period of three years. If any changes happen due to administrative exigencies then accordingly the change will be incorporated and will be communicated.

Manager

Ch. Harpal Singh Convent School Ellenabad



Copy of the above is forwarded to the following for information and n necessary action:

1 All members of the Committee

2All employees of VISHVAS NAV SHARDA PUBLIC SCHOOL , BHUNA

3 Notice Board

Manager

Ref.No:/SPS/

Dated.....

OFFICE ORDER

In terms of the guidelines laid under Protection of Children from Sexual Offences Act 2012 an Internal complaints Committee consisting of the following members is hereby constituted at Ch. Harpal Singh Convent School Ellenabad to serve as complaints and redressal body.

Sr. No.	Nomenclature	Member nominated	Jurisdiction
1.	Chair Person	SH. Atma Ram	To inquire into the complaints of sexual harassment at workplace against the employees/officials at Ch. Harpal Singh Convent School Ellenabad
2.	Member	Mrs. Jaya Bala, Principal	
3.	Member	Smt. Hem Lata Sharma	
4	Member	Smt. Sharda Rani Teacher	
5.	Member	Smt. Mamata Rani Teacher	

The complaints with regard to Protection of Children from Sexual Offences will now be referred to the above committee and the committee will submit its report within 10 days from the date of receipt of the complaint (If any).The above committee will remain in force w.e.f. 01-04-2019 for a period of three years. If any changes happen due to administrative exigencies then accordingly the change will be incorporated and will be communicated.

Manager

Ch. Harpal Singh Convent School

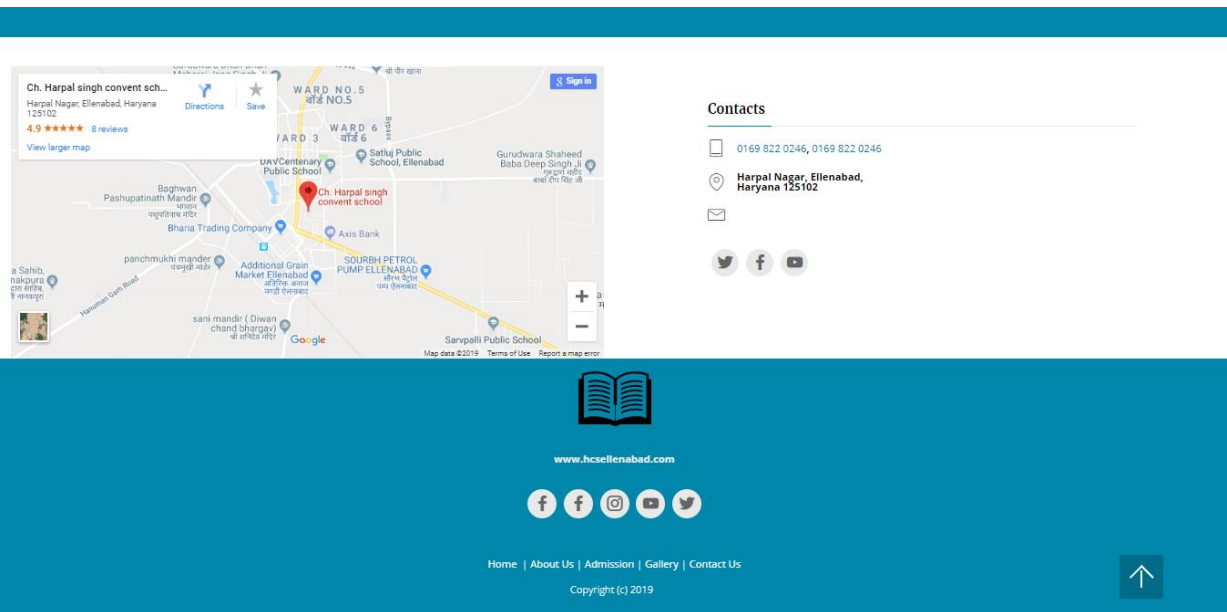
Ellenabad Copy of the above is forwarded to the following for information and n necessary action:

1 All members of the Committee

2All employees of Ch. Harpal Singh Convent School Ellenabad

3 All Parents

3 Notice Board



The screenshot displays a website interface with a map on the left and contact details on the right. The map shows the location of Ch. Harpal Singh Convent School in Ellenabad, Haryana, with a red pin and a 4.9-star rating. The contact section includes the phone number 0169 822 0246, the address Harpal Nagar, Ellenabad, Haryana 125102, and social media icons for Facebook, Instagram, and YouTube. The website footer features the URL www.hcsellenabad.com, social media icons, a navigation menu (Home | About Us | Admission | Gallery | Contact Us), and a copyright notice for 2019.